



St John Fisher Catholic Primary School

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Head Teacher: Sarah J Griffin BA (Hons) MA (Hons) NPQH

Dear Parents

1st November 2023

We hope this letter finds you well. As we embark on another exciting academic year, we would like to take this opportunity to remind you about the importance of open communication between school staff and parents/carers concerning your children's progress and well-being.

At our school, we greatly value the partnership between home and school, as we believe that it plays a pivotal role in the success of our students. One of the ways we strive to foster this partnership is by offering an opportunity for you to engage in an informal dialogue with your child's teacher at the end of the school day.

We understand that parents may wish to approach the teacher at the end of the day if there are any questions or concerns that need addressing. This open channel of communication allows for a timely exchange of information, which can greatly benefit your child's educational experience.

During this informal dialogue, the teacher will be able to inform you about any incidents or issues that may have occurred throughout the day. Rest assured, if there is anything noteworthy to discuss, the teacher will approach you directly or by phone.

While we encourage parents to engage in these conversations, we kindly request that no single parent dominates the time available. It is important to remember that other parents may also have questions or concerns that they wish to address. By showing consideration for others, we can collectively ensure that everyone has an opportunity to speak with the teacher.

We would like to emphasize, however, that any serious concerns or issues that require further attention must still be addressed through the school office. This ensures that all matters are appropriately documented and dealt with in a composed and systematic manner. The school office staff are trained to handle such matters efficiently, and they will be able to provide you with the necessary guidance and support.

Thank you for your continued support and cooperation. Should you have any further questions or require additional information, please do not hesitate to contact the school office.

Yours sincerely,

Sarah Griffin

Head Teacher