

St John Fisher Catholic Primary School

Kale Road, Erith, Kent DA18 4BA

Telephone: 020 8310 7311

Email: office@sjf.bexley.sch.uk

Website: www.sjf.bexley.sch.uk

Headteacher: Mrs K Garrett BA (Hons) NPQH

When you love to learn, you learn to love



Friday, 9th October, 2026

RE: Parent Governor Nominations

Dear Parents and Carers,

I am writing to let you know that we are seeking to appoint a new Parent Governor to the Governing Body of St John Fisher Catholic Primary School.

Our Governing Body plays an important role in supporting and challenging the school to ensure that our children receive the very best education and care. Parent Governors bring the views and experiences of our families to the Governing Body and make an important contribution to the continued development of our school.

As a Parent Governor, you would work alongside other governors, school leaders and members of our wider school community. The role involves attending Governing Body meetings, contributing to discussions and decisions about the school, and helping governors to fulfil their responsibilities for areas such as school improvement, safeguarding, curriculum, finance and the wellbeing of our pupils. Governors do not become involved in the day-to-day management of the school; rather, they provide support, challenge and strategic oversight.

You do not need to have previous experience as a governor. What is important is that you are willing to listen, ask questions, work collaboratively and act in the best interests of all of our children.

Jesus reminds us of the importance of service:

"Anyone who wants to be first must make himself last of all and servant of all."

Mark 9:35

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This spirit of service is at the heart of our school community. Our mission calls us to stand united in faith and to build a loving world of truth, justice, peace and wisdom. Our Parent Governors play an important part in living out this mission through their contribution to the leadership and development of our school.

The election process

I want to ensure that all parents are clear about the process and the timescales involved.

Friday 9 October 2026

The Parent Governor nomination letter and application form will be sent to parents.

Friday 23 October 2026 at 12 noon

The deadline for submitting completed application forms. Forms can be emailed to admin@sjf.bexley.sch.uk or returned to the school office.

Monday 26 October 2026

Once the nomination period has closed, the school will confirm the eligible candidates and prepare the candidate statements and ballot papers.

Tuesday 27 October 2026

If an election is required, the statements from the nominees and ballot papers will be sent to parents, together with information about how to vote.

Friday 6 November 2026 at 12 noon

The deadline for returning completed ballot papers.

Monday 9 November 2026

The votes will be counted and the successful candidate will be notified.

If only one eligible parent is nominated, an election will not be necessary and the nominee will be appointed in accordance with the relevant governor procedures.

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A parent for the purposes of the election includes guardians, foster parents and any person who has actual custody of a child registered at the school.

How to apply

If you would like to stand for election as a Parent Governor, please complete the attached Parent Governor Application Form and return it to the school by 12 noon on Friday 23 October 2026.

The application form asks you to tell us why you would like to become a Parent Governor and what skills, experience or knowledge you feel you could bring to the role. You do not need to have previous governance experience.

If an election takes place, the information provided by each candidate will be used to prepare a statement for parents so that you can make an informed choice when voting.

I would encourage any parent who feels that they could make a positive contribution to the life of our school to consider putting themselves forward. It is a meaningful opportunity to work with our school community and to help us continue to grow together in faith and learning.

Thank you for your continued support of St John Fisher Catholic Primary School. If you have any questions about the role or the election process, please do not hesitate to contact me.

With thanks,

Mrs K Garrett
Headteacher